



STUDENT ACCOMMODATION RESERVATION FORM
2016 – 2017

PROPERTY TO BE LET: _____

To make a reservation on a property, this application form needs to be fully completed and signed by each member of the group and the full reservation amount paid. The amounts payable are as follows: the Reservation Fee which is £150 per person and the Agency Fee (Admin Fee) which is £75 person. This can be paid in cash or via card payment.

The Reservation Fee is held as an additional non-returnable holding fee until the date the contract commences when this amount then becomes your deposit bond subject to the terms and conditions contained within the tenancy agreement.

Additional Conditions of the Tenancy

It is hereby agreed that the above property is reserved subject to the following conditions being met by the Landlord. Should these conditions not be met then the Landlord will have 7 days from the commencement of the tenancy to rectify the issues, otherwise the agreement will be deemed void and the landlord or tenants may serve notice to terminate the contract with immediate effect. However, all properties are rented as seen and no additional works will be carried out to the properties prior to occupation other than those listed below: -

Lead Tenant Details *(Lead tenant is first point of contact)

Title _____ Surname _____ First Name _____

Address in Leicester, including Room No.

Student ID Number _____ Mobile Number _____

University _____ Course _____

Academic Year _____ Age _____ Email _____

Guarantor Details

Full Name _____
Address _____
Postcode _____
Telephone Number _____
Email _____

Tenant Details 2

Title _____ Surname _____ First Name _____

Address in Leicester, including Room No.

Student ID Number _____ Mobile Number _____
University _____ Course _____
Academic Year _____ Age _____ Email _____

Guarantor Details

Full Name _____
Address _____
Postcode _____
Telephone Number _____
Email _____

Tenant Details 3

Title _____ Surname _____ First Name _____

Address in Leicester, including Room No.

Student ID Number _____ Mobile Number _____
University _____ Course _____
Academic Year _____ Age _____ Email _____

Guarantor Details

Full Name _____
Address _____
Postcode _____
Telephone Number _____
Email _____

Tenant Details 4

Title _____ Surname _____ First Name _____

Address in Leicester, including Room No.

Student ID Number _____ Mobile Number _____
University _____ Course _____
Academic Year _____ Age _____ Email _____

Guarantor Details

Full Name _____
Address _____
Postcode _____
Telephone Number _____
Email _____

DECLARATION:

I/We the undersigned confirm we have been given a copy of the tenant's advice notes (or read the information via our website) and confirm I/We have read and understood the contents. Furthermore, I/We agree that APVP Limited t/a The Lettings Co. may from time to time share the information received in terms of references with the landlord/owner of the property and any other 3rd party as deemed necessary in the letting of the property.

I/We agree to pay a non-refundable Agency Fee (Admin Fee) to The Lettings Co. prior to taking occupation of the above property. Following the viewing of the property, I/We agree to rent the property as seen and I/We are aware that I/We will lose our Agency Fee (Admin Fee) if I/We do not proceed with the letting of the property or fail to return all the necessary paperwork as supplied within 28 days from the date of this reservation. The Reservation fee (£150.00) acts as an additional holding fee in the first instance and is non-refundable up to the date of the commencement of the tenancy. Following the commencement of the tenancy this amount will revert to a deposit bond and will be subject to all the terms and conditions contained within the tenancy agreement.

I/We declare that the above information is understood and acceptable.

Signed _____ Date _____
Print Name

Signed _____ Date _____
Print Name

Signed _____ Date _____
Print Name

Signed _____ Date _____
Print Name